**CD-4A PEER REVIEW**

**OF THE**

**TECHNOLOGY AND ENGINEERING DEVELOPMENT FACILITY PROJECT**

**09-SC-74**

**RECOMMENDATION TRACKING TABLE**

| **No.** | **Document Ref** | **Recommendation** | **Required Action** | **Action By** | **Completion Date** |
| --- | --- | --- | --- | --- | --- |
| 1 | Technical | Complete all elements on the Start of Operations Action Plan prior to CD-4a. | Complete life safety items identified in Start of Operations Action Plan. | Royston | 3/15/12 |
| 2 | Technical | Perform final inspection and commission of fire and life safety systems prior to CD-4a. | Conduct an inspection prior to occupancy documenting incomplete items and commission the fire protection and detection systems. | Royston | 3/15/12 |
| 3 | Technical | Expand the Transition Working Group membership to include work area occupants as appropriate, such as for the technical spaces prior to CD-4a. | Include future occupants in the inspection of technical spaces. | Royston | 2/9/12 |
| 4 | Cost and Schedule | Closely monitor progress and complete life safety requirements for Facility Readiness for Safe Operations and Occupancy, TED and TLA approval prior to CD-4a. | Complete life safety items identified in Facility Readiness for Operations and Occupancy Requirements report. | Royston | 3/15/12 |
| 6 | ES&H | Close the open life safety requirements identified in the Facility Readiness for Safe Operations and Occupancy report prior to CD-4a. | Complete life safety items identified in Facility Readiness for Operations and Occupancy Requirements report. | Royston | 3/15/12 |
| 7 | ES&H | Formalize the emergency response and management plan for these facilities prior to CD-4a. | Develop and post evacuation plans for the facilities. Tour emergency personnel through the facility.  Brief occupants on hazards and emergency procedures. | Sprouse | 3/9/12 |
| 8 | ES&H | Complete system and user training required for the safe operation of equipment and associated building systems prior to CD-4a. | Conduct training on safety systems. | Sprouse | 3/15/12 |